

**Fort Shafter Hui
Scholarship Guidelines
Award for 2025-2026 Academic Year**

The Fort Shafter Hui annually awards merit scholarships in two categories:

1. **MERIT SCHOLARSHIP FOR TRADITIONAL STUDENTS**
Current High School Seniors or College Students (Graduate or Undergraduate) who have never taken a break from school and are enrolled or have applied for enrollment in a qualifying college, university, or vocational school.
2. **MERIT SCHOLARSHIP FOR CONTINUING EDUCATION**
Spouses or dependent children who have taken a break in their education and are now continuing full- or part-time in a qualifying college, university, or vocational school.

Each category is judged separately; both scholarships apply the same criteria. All application information will be treated in a confidential manner. Applicant's name and other identifying information will be removed from the application before being reviewed by the selection committee. Questions can be directed to the Fort Shafter Hui Scholarship Coordinator at scholarships@huisouth.org.

Eligibility:

1. Spouses or dependent children of active duty, reserve, retired active-duty military (officer or enlisted) or DOD civilian who will be enrolled in a full or part-time accredited degree program during the upcoming 2025-2026 academic year.
2. Applicants or their sponsors must reside in or be assigned to Oahu South.
3. Applicants must complete the requirements for high school graduation before May 31, 2025 and be a member in good standing within their community.
4. Individuals who will be attending a service academy or who accept any other full scholarship are not eligible to apply for this scholarship.
5. Scholarships are based on scholastic merit and community involvement. Race, sex, national origin, or financial need will not influence the selection.

Applications and transcripts:

1. Application and all required documents must be sent by U.S. Postal mail, in one envelope, postmarked no later than **March 15, 2025**. Applications and documents may also be scanned into a **SINGLE** PDF document and emailed with a timestamp no later than **11:59pm HST on March 15, 2025**.
2. Transcripts are to be attached to your application in a sealed envelope; high school student's transcripts must also be signed by their school counselor. For applicants not currently in school, transcripts from the most recent school(s) attended must be attached. If a Continuing Education applicant is unable to obtain a transcript (i.e. last school has since closed, paper records burned, etc.), please provide a written explanation with supporting documentation. Foreign students must provide a transcript in English.
3. An application is not considered complete without transcripts; late or incomplete applications will not be considered (see last page for checklist). Applications must be typewritten or printed legibly in blue or black ink. If there is insufficient space for any question, please attach additional pages, labeled accordingly. All information must be documented on the Fort Shafter Hui application. Resumes or curriculum vitae cannot be used as a substitute.

Awards:

1. All applicants will be notified in writing of selection or non-selection.
2. Awardees and their sponsors will be asked to sign a pledge affirming that they meet the eligibility requirements as stated herein.
3. Awards will be presented in the form of a check to the individual awardees' institution, contingent upon receipt by the Hui Scholarship Committee of verification of enrollment in an accredited institution of higher learning. This scholarship money must be sent to the institution no later than September 30, 2024.
4. The use of scholarship monies awarded is restricted to payment of tuition, fees, books, and room and board.

**Fort Shafter Hui
Merit Scholarship for Continuing Education Students Application
Award for 2025-2026 Academic Year**

Application Deadline is March 15, 2025

Please check the categories that describe your application status:

_____ High School Senior
_____ College Student
_____ Continuing Education

_____ Fort Shafter Hui Member
_____ Child of a Fort Shafter Hui Member
_____ Spouse of a Fort Shafter Hui Member

(Please type or print legibly in ink)

Part I – Personal Data: This information is required for record keeping purposes only. This sheet will be removed before the application is submitted to the independent Selection/Scoring committee members. All information on the application form will be treated in a strictly confidential manner. *Please read the entire application before filling it out.*

Name:

Last	First	Middle
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Email address: _____ Telephone number: _____

Home address: _____

Sponsor's name: _____

Sponsor's Unit/Place of employment: _____

Duty Phone: _____

**Fort Shafter Hui Scholarship
Proof of Active DEERS Enrollment Form**

Sponsor's rank/name: _____

Sponsor's Unit/Place of employment: _____

Duty phone: _____

Sponsor's Commander or 1SG/Supervisor's name: _____

Duty phone: _____

I hereby state that my spouse or dependent, _____, is enrolled in the DEERS system and has an active ID card. I understand that this information will be treated in a confidential manner and this form will be removed from the applicant's application packet before being reviewed by the Scholarship Committee.

Sponsor's signature: _____ Date: _____

I hereby authorize the Fort Shafter Hui Scholarship Committee to examine my school transcripts and records. I certify that the information in this application is true and correct to the best of my knowledge and the supplemental material filed is my own work. I understand that I may be disqualified if I have knowingly included false information in this application. I agree to abide by the conditions of the Scholarship Committee and accept, as final, the decision of the Scholarship Committee.

Applicant's Signature

Date

Parent Signature

*only required if student is under 18 years of age Date

Mail completed applications to:

Fort Shafter Hui
ATTN: Scholarships
3600 Aolele St Unit 30337
Honolulu, HI 96820

Or email to scholarships@huisouth.org

For the application to be considered, all materials must be sent together by MAIL and be postmarked no later than March 15, 2025.

Application and documents may also be scanned into a *SINGLE* PDF Document and emailed with a timestamp no later than **11:59pm HST on March 15, 2025.**

Part II – Academic Information: Upon completion of this application form, either attach a sealed copy of your official high school/college transcript to this application or an electronic copy can be sent directly from the school to scholarships@huisouth.org.

1. Grade Point Average (as on transcript- do not round) _____

2. List all high schools/colleges attended, beginning with your current or most recent school:

<u>School or College</u>	<u>Location</u>	<u>Dates of Attendance</u>	<u>Graduation or Degree Date</u>

Current Status: Check all that apply

<input type="checkbox"/> Full-time college student	<input type="checkbox"/> Full-time employed by _____
<input type="checkbox"/> Part-time college student	<input type="checkbox"/> Part-time employed by _____
	<input type="checkbox"/> Other _____

Use an additional sheet if necessary. Label it with your name and “Part II: Academic Information.”

Part III – Extracurricular Activities: Please write a brief description of your involvement in each of the activities you list in Sections A-E. Do not use acronyms.

The following has been designed to give us an organized picture of your involvement, talents, and achievements outside the classroom. Please list your principal activities, roughly in the order of their interest to you. *Please do not feel compelled to fill all of the blanks.*

A. Paid Work Experience: List any paid work experience you have had. List each activity separately, with starting month and year to ending month and year. Attaching a resume is not acceptable. Begin with the most recent. To list community work experience, go to Section B.

<u>1. Dates (From/To)</u>	<u>Employer</u>	<u>Position</u>	<u>Hours/Month</u>

Duties: _____

2. Dates (From/To) Employer Position Hours/Month

Duties: _____

3. Dates (From/To) Employer Position Hours/Month

Duties: _____

Use an additional sheet if necessary. Label it with your name and "Part III-A: Paid Work Experience."

B. Volunteer and/or Community Service Activities: List any volunteer services performed within the past 4 years for such organizations as the American Red Cross, church, homeless/elderly/orphanage organizations, Civic Organizations, etc. List each activity separately. Begin with most recent.

1. Dates (From/To) Organization Hours/Month

Duties: _____

2. Dates (From/To) Organization Hours/Month

Duties: _____

3. Dates (From/To) Organization Hours/Month

Duties: _____

Use an additional sheet if necessary. Label it with your name and "Part III-B: Volunteer/Community Service."

C. Organizational Involvement: List any volunteer organizations or activities you've been involved in (i.e. FRG, PWOC, CWOC, etc.). Begin with most recent. To list leadership roles and honors or awards, go to Sections D and E.

1. Year Name of Activity/Organization Hours/Year

Duties: _____

2. Year Name of Activity/Organization Hours/Year

Duties: _____

Use an additional sheet if necessary. Label it with your name and "Part III-C: Organizations."

D. Leadership: List leadership roles/positions you have held in the activities and organizations listed in Sections B and C above. List each role/position separately by school year. Begin with the most recent. To list awards and honors, go to Section E.

1. Year Organization Leadership Position Held

Duties: _____

2. Year Organization Leadership Position Held

Duties: _____

3. Year Organization Leadership Position Held

Duties: _____

Use an additional sheet if necessary. Label it with your name and "Part III-D: Leadership."

E. Honors and Awards: List any special academic or organizational honors or awards you have received. Begin with the most recent.

<u>School Year</u>	<u>Organization</u>	<u>Honor/Award</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____

- 4. _____
- 5. _____

Use an additional sheet if necessary. Label it with your name and “Part III-E: Honors and Awards.”

Part IV – Essay: Write a **max 750 word** essay, **add word count at the bottom**, typed (**12-point, Times New Roman**) and **double-spaced**, in response to **one** of the topics listed below. Include any other pertinent information about yourself that would assist the independent Selection/Scoring Committee in making a decision.

Attach a cover page to your essay that states your name.

DO NOT PUT YOUR NAME ON THE ESSAY ITSELF.

- 1) Why are you a good candidate to receive this award?
- 2) Describe your most meaningful achievement and how it relates to your field of study and future goals.
- 3) What or Who was the most significant person or experience in your life, and how has it affected you and your future?
- 4) Describe how your military affiliation has impacted your education and goals for the future.

Part V – Letters of Recommendation: Include two character reference letters. The applicant is to complete the information below for those individuals who are writing the letters. References can include faculty members or community members with whom you have been associated.

1. First Letter of Recommendation:

Name: _____

Title/Position in Community: _____

Association with applicant: _____

2. Second Letter of Recommendation:

Name: _____

Title/Position in Community: _____

Association with applicant: _____

Currently Enrolled in College and Continuing Education Applicants ONLY

Name of school you are currently enrolled in:

City/State: _____

Course of study: _____

Which do you expect to complete?

____ Bachelor Degree ____ Associate Degree

____ Other (Specify) _____

Expected graduation date? _____

Your application is complete when it includes ALL of the following:

_____ Completed and signed application

_____ Transcript(s)

_____ Two letters of recommendation

_____ Typewritten essay (*please do not include your name on the Essay*)

_____ Copy of your proof of DEERS form signed by your sponsor

_____ Copy of your college acceptance letter, if available

_____ Everything enclosed in one envelope, postmarked by **March 15, 2025** or application and documents may also be scanned into a ***SINGLE*** PDF Document and emailed with a timestamp no later than **11:59pm HST on March 15, 2025**.

NO TWO-SIDED COPIES WILL BE ACCEPTED ON APPLICATIONS
PLEASE DO NOT STAPLE APPLICATION TOGETHER

Mail completed applications to:

Fort Shafter Hui
ATTN: Scholarships
3600 Aolele St Unit 30337
Honolulu, HI 96820

Or email to scholarships@huisouth.org

~Mahalo from the Scholarship Committee

Privacy Act Statement	
AUTHORITY: 31 U.S.C. 3721	ROUTINE USES:
PRINCIPAL PURPOSE: Application for educational scholarship	a) Information is used to provide a basis for the award and payment of scholarship money for collegiate education.
DISCLOSURE: Voluntary. However, incomplete applications will not be considered.	b) Social Security Numbers are used to assure correct identification of applicants and applicant's military sponsor, to verify information provided on the application, and to assure payment to proper awardees.

This is a Non-Federal Entity. It is not a part of the Department of Defense or any of its components and it has no Governmental Status.