

# Fort Shafter Hui Scholarship Guidelines Award for 2024-2025 Academic Year

**The Fort Shafter Hui annually awards merit scholarships in two categories:**

1. **MERIT SCHOLARSHIP FOR TRADITIONAL STUDENTS**  
Current High School Seniors or College Students (Graduate or Undergraduate) who have never taken a break from school and are enrolled or have applied for enrollment in a qualifying college, university, or vocational school.
2. **MERIT SCHOLARSHIP FOR CONTINUING EDUCATION**  
Spouses or dependent children who have taken a break in their education and are now continuing full- or part-time in a qualifying college, university, or vocational school.

Each category is judged separately; both scholarships apply the same criteria. All application information will be treated in a confidential manner. Applicant's name and other identifying information will be removed from the application before being reviewed by the selection committee. Questions can be directed to the Fort Shafter Hui President at [fshuipresident@gmail.com](mailto:fshuipresident@gmail.com).

### **Eligibility:**

1. Spouses or dependent children of active duty, reserve, retired active-duty military (officer or enlisted) or DOD civilian who will be enrolled in a full or part-time accredited degree program during the upcoming 2024-2025 academic year.
2. Applicants or their sponsors must reside in or be assigned to Oahu South.
3. Applicants must complete the requirements for high school graduation before May 31, 2024 and be a member in good standing within their community.
4. Individuals who will be attending a service academy or who accept any other full scholarship are not eligible to apply for this scholarship.
5. Scholarships are based on scholastic merit and community involvement. Race, sex, national origin, or financial need will not influence the selection.

### **Applications and Transcripts:**

1. Application and all required documents must be sent by U.S. Postal mail, in one envelope, postmarked no later than **April 15, 2024**. Applications and documents may also be scanned into a **SINGLE** PDF document and emailed with a timestamp no later than **11:59pm HST on April 15, 2024**. **Please do not print the application two-sided or staple the application together.**
2. Transcripts are to be attached to your application in a sealed envelope or an electronic copy can be sent directly from the school to [fshuipresident@gmail.com](mailto:fshuipresident@gmail.com). High school student's transcripts must also be signed by the school counselor. For applicants not currently in school, transcripts from the most recent school(s) attended must be attached. If a continuing education applicant is unable to obtain a transcript (i.e. last school has since closed, paper records burned, etc.), please provide a written explanation with supporting documentation. Foreign students must provide a transcript in English.
3. An application is not considered complete without transcripts; late or incomplete applications will not be considered (see last page for checklist). Applications must be typewritten or printed legibly in blue or black ink. If there is insufficient space for any question, please attach additional pages, labeled accordingly. All information must be documented on the Fort Shafter Hui application. Resumes or curriculum vitae cannot be used as a substitute.

### **Awards:**

1. All applicants will be notified in writing of selection or non-selection.
2. Awardees and their sponsors will be asked to sign a pledge affirming that they meet the eligibility requirements as stated herein.
3. Awards will be presented in the form of a check to the individual awardees' institution, contingent upon receipt by the Hui Scholarship Committee of verification of enrollment in an accredited institution of higher learning. This scholarship money must be sent to the institution no later than September 30, 2024.
4. The use of scholarship monies awarded is restricted to payment of tuition, fees, books, and room and board.



**Part II – Academic Information:** Upon completion of this application form, either attach a sealed copy of your official high school/college transcript to this application or an electronic copy can be sent directly from the school to fshuipresident@gmail.com.

1. Current Education

Name of school in which you are currently enrolled: \_\_\_\_\_

City/State: \_\_\_\_\_ Expected Graduation: \_\_\_\_\_

Course of Study: \_\_\_\_\_

Grade Point Average (as on transcript- do not round) \_\_\_\_\_

Which do you expect to Complete?

\_\_\_\_ Bachelor Degree \_\_\_\_ Associate Degree \_\_\_\_ Other (Specify) \_\_\_\_\_

2. List all high schools/colleges attended, beginning with your most recent school:

<u>School or College</u>	<u>Location</u>	<u>Dates of Attendance</u>	<u>Graduation or Degree Date</u>

Use an additional sheet if necessary. Label it with your name and "Part II: Academic Information."

**Current Status:** Check all that apply

\_\_\_\_ Full-time college student

\_\_\_\_ Part-time college student

\_\_\_\_ Full-time employed by \_\_\_\_\_

\_\_\_\_ Part-time employed by \_\_\_\_\_

\_\_\_\_ Other \_\_\_\_\_

**Part III – Extracurricular Activities:** Please write a brief description of your involvement in each of the activities you list in Sections A-E. Do not use acronyms. The following has been designed to give us an organized picture of your involvement, talents, and achievements outside the classroom. Please list your principal activities, roughly in the order of their interest to you. *Please do not feel compelled to fill all of the blanks.*

**A. Paid Work Experience:** List any paid work experience you have had. List each activity separately, with starting month and year to ending month and year. Attaching a resume is not acceptable. Begin with the most recent. To list community work experience, go to Section B.

<u>1. Dates (From/To)</u>	<u>Employer</u>	<u>Position</u>	<u>Hours/Month</u>

Duties: \_\_\_\_\_

2. Dates (From/To)                      Employer                      Position                      Hours/Month

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Duties: \_\_\_\_\_

3. Dates (From/To)                      Employer                      Position                      Hours/Month

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Duties: \_\_\_\_\_  
 Use an additional sheet if necessary. Label it with your name and "Part III-A: Paid Work Experience."

**B. Volunteer and/or Community Service Activities:** List any volunteer services performed within the past 4 years for such organizations as the American Red Cross, church, homeless/elderly/orphanage organizations, Civic Organizations, etc. List each activity separately. Begin with most recent.

1. Dates (From/To)                      Organization                      Hours/Month

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Duties: \_\_\_\_\_

2. Dates (From/To)                      Organization                      Hours/Month

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Duties: \_\_\_\_\_

3. Dates (From/To)                      Organization                      Hours/Month

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Duties: \_\_\_\_\_  
 Use an additional sheet if necessary. Label it with your name and "Part III-B: Volunteer/Community Service."

**C. Organizational Involvement:** List any volunteer organizations or activities you've been involved in (i.e. FRG, PWOC, CWOC, etc.). Begin with most recent. To list leadership roles and honors or awards, go to Sections D and E.

1. Dates (From/To)                      Name of Activity/Organization                      Hours/Year

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Duties: \_\_\_\_\_

2. Dates (From/To)                      Name of Activity/Organization                      Hours/Year

Duties: \_\_\_\_\_  
 Use an additional sheet if necessary. Label it with your name and "Part III-C: Organizations."

**D. Leadership:** List leadership roles/positions you have held in the activities and organizations listed in Sections B and C above. List each role/position separately by school year. Begin with the most recent. To list awards and honors, go to Section E.

1. Dates (From/To)                      Organization                                      Leadership Position Held

Duties: \_\_\_\_\_

2. Dates (From/To)                      Organization                                      Leadership Position Held

Duties: \_\_\_\_\_

3. Dates (From/To)                      Organization                                      Leadership Position Held

Duties: \_\_\_\_\_

Use an additional sheet if necessary. Label it with your name and "Part III-D: Leadership."

**E. Honors and Awards:** List any special academic or organizational honors or awards you have received. Begin with the most recent.

<u>Year</u>	<u>Organization</u>	<u>Honor/Award</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____

Use an additional sheet if necessary. Label it with your name and "Part III-E: Honors and Awards."

**Part IV – Essay:** Write a **max 750 word** essay, **add word count at the bottom**, typed (**12-point, Times New Roman**) and **double-spaced**, in response to **one** of the topics listed below. Include any other pertinent information about yourself that would assist the independent Selection/Scoring Committee in making a decision.

**DO NOT PUT YOUR NAME ON THE ESSAY ITSELF.**

- 1) Why are you a good candidate to receive this award?
- 2) Describe your most meaningful achievement and how it relates to your field of study and future goals.
- 3) What or Who was the most significant person or experience in your life, and how has it affected you and your future?
- 4) Describe how your military affiliation has impacted your education and goals for the future.

**Part V – Letters of Recommendation:** Include two character reference letters. The applicant is to complete the information below for those individuals who are writing the letters. References can include faculty members or community members with whom you have been associated. **Please ask your references to refer to you as “the applicant.”**

**1. First Letter of Recommendation:**

Name: \_\_\_\_\_

Title/Position in Community: \_\_\_\_\_

Association with Applicant: \_\_\_\_\_

**2. Second Letter of Recommendation:**

Name: \_\_\_\_\_

Title/Position in Community: \_\_\_\_\_

Association with Applicant: \_\_\_\_\_

**Your application is complete when it includes ALL of the following:**

- \_\_\_\_\_ Completed and signed application
- \_\_\_\_\_ Transcript(s)
- \_\_\_\_\_ Two letters of recommendation
- \_\_\_\_\_ Typewritten essay (*please do not include your name on the Essay*)
- \_\_\_\_\_ Copy of your proof of DEERS form signed by your sponsor
- \_\_\_\_\_ Copy of your college acceptance letter, if available
- \_\_\_\_\_ Everything enclosed in one envelope or scanned into a ***SINGLE*** PDF document

**For the application to be considered, all materials must be sent together by MAIL and be postmarked no later than April 15, 2024.**

**Mail completed applications to:**

**Fort Shafter Hui**  
 ATTN: Scholarships  
 3600 Aolele St Unit 30337  
 Honolulu, HI 96820

Application and documents may also be scanned into a ***SINGLE*** PDF Document and emailed with a timestamp no later than **11:59pm HST on April 15, 2024** to [fshuipresident@gmail.com](mailto:fshuipresident@gmail.com)

**NO TWO-SIDED COPIES WILL BE ACCEPTED ON APPLICATIONS**  
**PLEASE DO NOT STAPLE APPLICATION TOGETHER**

Privacy Act Statement	
AUTHORITY: 31 U.S.C. 3721	ROUTINE USES:
PRINCIPAL PURPOSE: Application for educational scholarship	a) Information is used to provide a basis for the award and payment of scholarship money for collegiate education.
DISCLOSURE: Voluntary. However, incomplete applications will not be considered.	b) Social Security Numbers are used to assure correct identification of applicants and applicant's military sponsor, to verify information provided on the application, and to assure payment to proper awardees.

*This is a Non-Federal Entity. It is not a part of the Department of Defense or any of its components and it has no Governmental Status.*